

Audit Highlights

Comprehensive Annual Financial Report
Union County, Tennessee
For the Year Ended June 30, 2003

Scope

We have audited the general purpose financial statements and the combining, individual fund, and account group financial statements of Union County as of and for the year ended June 30, 2003.

Results

Our report on Union County's financial statements was qualified because the statements did not include a General Fixed Assets account group and did not include two component units whose financial statements were not available at the date of this report.

Our audit resulted in seven findings and recommendations, which we have reviewed with Union County management. Detailed findings, recommendations, and management's responses are included in the Single Audit Section of this report.

The following are summaries of the audit findings:

OFFICE OF COUNTY EXECUTIVE:

- ◆ The office had not established a formal purchase order system.
- ◆ Expenditures exceeded appropriations in the General Fund by \$163,963.

OFFICES OF COUNTY EXECUTIVE AND SHERIFF:

- ◆ The Drug Control Fund had a fund deficit of \$8,189.

OFFICE OF HIGHWAY SUPERINTENDENT:

- ◆ The Highway Department had not established a formal purchase order system.

OTHER FINDINGS:

- ◆ Duties were not segregated adequately among the officials and employees in the Offices of Trustee, County Clerk, Circuit and General Sessions Courts Clerk, Clerk and Master, Register, and Sheriff.
- ◆ The county did not inventory, value, and record its general fixed assets, as required by generally accepted accounting principles.
- ◆ County officials had not adopted a central system of accounting, budgeting, and purchasing.

*State of Tennessee
Comptroller of the Treasury
Department of Audit
Division of County Audit*