

Audit Highlights

Comprehensive Annual Financial Report
Claiborne County, Tennessee
For the Year Ended June 30, 2003

Scope

We have audited the general purpose financial statements and the combining, individual fund, and account group financial statements of Claiborne County as of and for the year ended June 30, 2003.

Results

Our report on Claiborne County's financial statements was qualified because the statements did not include a General Fixed Assets account group and because the financial statements of the Claiborne County Industrial Development Board were not available for inclusion in this report.

Our audit resulted in eight findings and recommendations, which we have reviewed with Claiborne County management. Detailed findings and recommendations are included in the Single Audit Section of this report.

The following are summaries of the audit findings:

OFFICE OF COUNTY EXECUTIVE:

- ◆ Cash on deposit with the trustee was not reconciled with the General Fund.

OFFICE OF ROAD SUPERINTENDENT:

- ◆ The county road list was not prepared adequately.
- ◆ The Road Department did not use a work order system.

OFFICE OF DIRECTOR OF SCHOOLS:

- ◆ The operations of the Employee Insurance Fund had deficiencies.
- ◆ On June 30, 2003, the School Federal Projects Fund had a cash overdraft of \$37,178.

OTHER FINDINGS:

- ◆ The county and the discretely presented Claiborne County School Department did not inventory, value, and record general fixed assets, as required by generally accepted accounting principles.
- ◆ County officials did not adopt a central system of accounting, budgeting, and purchasing.
- ◆ Duties were not segregated adequately among the officials and employees in the Offices of Trustee, County Clerk, Circuit and General Sessions Courts Clerk, Clerk and Master, Register, and Sheriff.

*State of Tennessee
Comptroller of the Treasury
Department of Audit
Division of County Audit*