

# **Audit Highlights**

Comprehensive Annual Financial Report  
Carroll County, Tennessee  
For the Year Ended June 30, 2003

## **Scope**

We have audited the basic financial statements of Carroll County as of and for the year ended June 30, 2003.

## **Results**

Our report on Carroll County's financial statements was qualified because the statements did not include the Indigent Care Trust Fund (Other Trust Fund) and one component unit whose financial statements were not available as of the date of this report.

Our audit resulted in six findings and recommendations, which we have reviewed with Carroll County management. Detailed findings and recommendations are included in the Single Audit Section of this report.

The following are summaries of the audit findings:

### **OFFICE OF HIGHWAY COMMISSION:**

- ◆ General ledger payroll liability accounts were not reconciled.
- ◆ The Highway Department did not maintain a system to account for materials used on certain types of road projects.

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### **OFFICE OF CIRCUIT AND GENERAL SESSIONS COURTS CLERK:**

- ◆ The execution docket trial balance prepared for Circuit Court did not reconcile with cash journal accounts by \$3,562.
- ◆ The office did not maintain formal user documentation for the operating system and accounting software.

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### **OTHER FINDINGS:**

- ◆ Duties were not segregated adequately among the officials and employees in the Offices of Circuit, General Sessions, and Juvenile Courts Clerk; Clerk and Master; Register; Sheriff; and Director of Schools.
- ◆ County officials had not adopted a central system of accounting, budgeting, and purchasing.

*State of Tennessee  
Comptroller of the Treasury  
Department of Audit  
Division of County Audit*