

Audit Highlights

Comprehensive Annual Financial Report
Bradley County, Tennessee
For the Year Ended June 30, 2003

Scope

We have audited the general purpose financial statements and the combining, individual fund, and account group financial statements of Bradley County as of and for the year ended June 30, 2003.

Results

Our report on Bradley County's financial statements was unqualified.

Our audit resulted in seven findings and recommendations, which we have reviewed with Bradley County management. Detailed findings and recommendations are included in the Single Audit Section of this report.

The following are summaries of the audit findings:

OFFICE OF COUNTY EXECUTIVE:

- ◆ The office did not file a Report on Debt Obligations with the state director of Local Finance for a capital lease of \$231,121, as required by Section 9-21-151, Tennessee Code Annotated.
- ◆ The Other Special Revenue Fund had a cash overdraft of \$16,886 at June 30, 2003.

OFFICE OF DIRECTOR OF SCHOOLS:

- ◆ Central Cafeteria Fund transactions were channeled through a bank account administered by the director of schools and food service supervisor instead of through the Trustee's Office.
- ◆ The School Department did not maintain inventory records for its non-depreciable assets.

OFFICE OF TRUSTEE:

- ◆ The trustee did not prorate applicable property and other taxes between the county school system and the City of Cleveland school system based on the current weighted full-time equivalent average daily attendance (ADA) prorations. Audit adjustments for these prorations resulted in a cash overdraft of \$49,743 in the City School ADA – Cleveland Fund at June 30, 2003.
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OTHER FINDINGS:

- ◆ County officials had not adopted a central system of accounting, budgeting, and purchasing.
- ◆ Duties were not segregated adequately among the officials and employees in the Offices of Highway Superintendent, Trustee, General Sessions Court Clerk – II, Clerk and Master, and Register.

*State of Tennessee
Comptroller of the Treasury
Department of Audit
Division of County Audit*