

## ***Audit Highlights***

Comprehensive Annual Financial Report  
Decatur County, Tennessee  
For the Year Ended June 30, 2002

### ***Scope***

We have audited the general purpose financial statements and the combining, individual fund, and account group financial statements of Decatur County as of and for the year ended June 30, 2002.

### ***Results***

Our report on Decatur County's financial statements was qualified because the statements did not include a general fixed assets account group and did not include certain component units whose financial statements were not available at the date of this report.

Our audit resulted in 11 findings and recommendations, which we have reviewed with Decatur County management. Detailed findings and recommendations are included in the Single Audit Section of this report.

The following are summaries of the audit findings:

#### **OFFICE OF COUNTY EXECUTIVE:**

- ◆ The Library Board maintained an outside bank account for late book fines and a \$90,000 certificate of deposit for the library building program.

#### **OFFICE OF SHERIFF:**

- ◆ The office had a cash shortage of \$438.07, resulting from the failure to deposit two cash bonds.
- ◆ The office had not filed prisoner board bills since November 2001.
- ◆ Funds were not deposited within three days of collection.
- ◆ The office had deficiencies in the administration of drug control funds.
- ◆ The office had deficiencies in its booking procedures.
- ◆ Fees and cash bonds were not reported and remitted on a current basis.

#### **OTHER FINDINGS:**

- ◆ The county did not inventory, value, and record its general fixed assets, as required by generally accepted accounting principles.
- ◆ County officials had not adopted a central system of accounting, budgeting, and purchasing.
- ◆ Duties were not segregated adequately among officials and employees in the Offices of Trustee, Circuit and General Sessions Courts Clerk, Clerk and Master, Register, and Sheriff.
- ◆ The delinquent tax attorney did not file suit for the collection of delinquent taxes in accordance with state statute.

*State of Tennessee*  
**Comptroller of the Treasury**  
*Department of Audit*  
*Division of County Audit*